**St Laurence’s Catholic Primary School**

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Leeside Avenue  
Southdene  
Kirkby  
L32 9QX

**Telephone:** 0151 546 4733

**Headteacher: Mrs SJ Carroll-McKevitt**

**Date: 1st September 2022**

**Dear Parent/Guardian,**

**Welcome back – it has been lovely to see all of the children this morning looking smart and well rested.**

**Please find attached another reminder about gates that year groups come in through at the beginning of the day and go out of at the end of the day.**

**Staff will be on hand to point you in the right direction.**

**Kind regards**

**Mrs Carroll-McKevitt**

**September 2022 start times: PLEASE NOTE GATES WILL CLOSE AT 8.55am**

|  |  |  |
| --- | --- | --- |
| **Year groups** | **Start time** | **Entrance** |
| Years 5 and 6 | 8.40 – 8.55am | Rear gates at back of school. Enter through back door. |
| Years 3 and 4 | 8.40 – 8.55am | Yard gate off Leeside Avenue |
| Years 1 and 2 | 8.40 – 8.55am | Wellfield Avenue gate |
| Nursery (from 12th September – according to group dates given) | 8.30am or  12.30pm | Through Nursery gates |
| Reception classes | 8.40am – 8.55am | Yard gate off Leeside Avenue then through classroom doors |

**\*\*PLEASE NOTE\*\***

Any child/ren who are late for their entrance will need to go through the MAIN GATES and in through our main reception area. A list will be kept of children who are late each day. Please endeavour to arrive on time as learning does start when our gates open at 8.40am

**End of the day dismissal:**

|  |  |  |
| --- | --- | --- |
| **Year groups** | **Exit time** | **Entrance** |
| Years 5 and 6 | 3.15pm | Rear gates at back of school. Exit through back door.  **Class 6S (Mr Biggs will be from classroom door on yard)** |
| Years 3 and 4 | 3.15pm | 3S – Middle door on yard  3L and 4L – Red doors at front of school  4S – from the back gates |
| Years 1 and 2 | 3.15pm | 2S – Wellfield Avenue gate  2L – Class door  1S/1L – Class doors |
| Nursery | 11.30am and 3.30pm | Through Nursery gates |
| Reception classes | 3.15pm | RS/RL – Class doors |