**St Laurence’s Catholic Primary School**

**E Mail:** stlaurence@knowsley.gov.uk

**Website:** [www.stlaurences.co.uk](http://www.stlaurences.co.uk)

**Twitter:** @slaurences

Leeside Avenue
Southdene
Kirkby
L32 9QX

**Telephone:** 0151 546 4733

**Headteacher: Mrs SJ Carroll-McKevitt**

**Date: 1st September 2022**

**Dear Parent/Guardian,**

**Welcome back – it has been lovely to see all of the children this morning looking smart and well rested.**

**Please find attached another reminder about gates that year groups come in through at the beginning of the day and go out of at the end of the day.**

**Staff will be on hand to point you in the right direction.**

**Kind regards**

**Mrs Carroll-McKevitt**

**September 2022 start times: PLEASE NOTE GATES WILL CLOSE AT 8.55am**

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| --- | --- | --- |
| **Year groups** | **Start time** | **Entrance** |
| Years 5 and 6 | 8.40 – 8.55am | Rear gates at back of school. Enter through back door. |
| Years 3 and 4 | 8.40 – 8.55am | Yard gate off Leeside Avenue  |
| Years 1 and 2 | 8.40 – 8.55am | Wellfield Avenue gate |
| Nursery (from 12th September – according to group dates given) | 8.30am or 12.30pm | Through Nursery gates |
| Reception classes  | 8.40am – 8.55am  | Yard gate off Leeside Avenue then through classroom doors |

**\*\*PLEASE NOTE\*\***

Any child/ren who are late for their entrance will need to go through the MAIN GATES and in through our main reception area. A list will be kept of children who are late each day. Please endeavour to arrive on time as learning does start when our gates open at 8.40am

**End of the day dismissal:**

|  |  |  |
| --- | --- | --- |
| **Year groups** | **Exit time** | **Entrance** |
| Years 5 and 6 | 3.15pm | Rear gates at back of school. Exit through back door.**Class 6S (Mr Biggs will be from classroom door on yard)** |
| Years 3 and 4 | 3.15pm | 3S – Middle door on yard3L and 4L – Red doors at front of school4S – from the back gates |
| Years 1 and 2 | 3.15pm | 2S – Wellfield Avenue gate2L – Class door1S/1L – Class doors |
| Nursery | 11.30am and 3.30pm | Through Nursery gates |
| Reception classes  | 3.15pm | RS/RL – Class doors |