**St Laurence’s Catholic Primary School**

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Leeside Avenue  
Southdene  
Kirkby  
L32 9QX

**Telephone:** 0151 546 4733

**Headteacher: Mrs SJ Carroll-McKevitt**

**Date: 27th July 2022**

**RE: September 2022 start to school**

Dear Parent/Guardian,

I hope you and your family are having lovely summer.

The following information is about our return to school in September. Please ensure you read over each part.

If you have any questions please don’t hesitate to contact the school, in September. All of this information will also be available on our website, Tapestry and Seesaw. Please share it with your child, ready for their return in September.

Best wishes

Mrs Carroll-McKevitt

**Return to school:**

**Thursday 1st September** **2022**– Years 1 - 6 return to school.

\*Reception Teachers only (PM time slots given in booklet) will meet child and parent to complete any outstanding paperwork.

**Friday 2nd September 2022-** \*Reception Teachers only (PM time slots given in booklet) will meet child and parent to complete any outstanding paperwork.

**Monday 5th September/Tuesday 6th September 2022 – Reception children** begin attending in AM or PM slots given in booklet sent home. Start time for these children will be 9.30am or 1.15pm. Finishing time will be 11.30am or 3.15pm

**Wednesday 7th/Thursday 8th/Friday 9th September 2022** – All Reception children in school from 9.15am until 11.45am through Leeside Avenue gate. Pick up from class door at end of the day (11.45am)

**Monday 12th September 2022** – Reception children will attend all day.

**September 2022 start times:**

|  |  |  |
| --- | --- | --- |
| **Year groups** | **Start time** | **Entrance** |
| Years 5 and 6 | 8.40 – 8.55am | Rear gates at back of school. Enter through back door. |
| Years 3 and 4 | 8.40 – 8.55am | Yard gate off Leeside Avenue |
| Years 1 and 2 | 8.40 – 8.55am | Wellfield Avenue gate |
| Nursery (from 12th September – according to group dates given) | 8.30am or  12.30pm | Through Nursery gates |
| Reception classes | 8.40am – 8.55am | Yard gate off Leeside Avenue then through classroom doors |

Please be sensible when dropping off your child/ren and parking around school.

**\*\*PLEASE NOTE\*\***

Any child/ren who are late for their entrance will need to go through the MAIN GATES and in through our main reception area. A list will be kept of children who are late each day. Please endeavour to arrive on time as learning does start when our gates open at 8.40am

**End of the day dismissal:**

|  |  |  |
| --- | --- | --- |
| **Year groups** | **Exit time** | **Entrance** |
| Years 5 and 6 | 3.15pm | Rear gates at back of school. Exit through back door.  **Class 6S (Mr Biggs will be from classroom door on yard)** |
| Years 3 and 4 | 3.15pm | 3S – Middle door on yard  3L, 4S and 4L – Red doors at front of school |
| Years 1 and 2 | 3.15pm | 2S – Wellfield Avenue gate  2L – Class door  1S/1L – Class doors |
| Nursery | 11.30am and 3.30pm | Through Nursery gates |
| Reception classes | 3.15pm | RS/RL – Class doors |

All children MUST be collected from their own exit points. Siblings cannot exit from other points.

**Other points to note:**

So we can keep all of our children and staff safe there will be:

* No early pick-ups unless for a) sickness b) appointment with card shown THIS WILL BE MONITORED IF REGULAR REQUESTS FOR EARLY PICK UPS ARE ASKED
* Children in our school will be taught a broad and balanced curriculum throughout the week.
* All children will be encouraged and reminded to use the Catch it, kill it, bin it rule.
* Children will be asked to regularly wash their hands using soap and water and then hand sanitiser at more frequent intervals during the day.
* PE KITS WILL BE WORN ON YOUR CHILD’S DAY FOR PE FOR THE WHOLE DAY (children need to come into school in their PE Kit)

All of the above information will also be communicated and shared with your child when they come into school in a positive manner and way that they understand.

As stated before please feel free to ask any questions by contacting the school in September when we re-open.

If anything changes it will be communicated to you.

Many thanks,



Mrs Carroll-McKevitt

**CLASS TEACHERS FOR SEPTEMBER**

|  |  |
| --- | --- |
| Class | Teacher |
| Nursery | Mrs Middleham |
| RS | Miss Nicholson |
| RL | Miss Kirkby |
| 1S | Mrs Farrell (Assistant Headteacher KS1) |
| 1L | Mr Gibson |
| 2S | Miss Owens |
| 2L | Mrs Barr (Deputy Headteacher) |
| 3S | Mrs McClelland and Mrs Hill |
| 3L | Miss Branegan |
| 4S | Miss Rimmer |
| 4L | Miss Birch |
| 5S | Mr Folksman |
| 5L | Mr Kenny |
| 6S | Mr Biggs (Assistant Headteacher KS2) |
| 6L | Mr Grant |